

Position: Delivery Driver



Join a team with a 30+ year commitment to offering first-quality materials, competitive prices and unmatched service.

Nonn's Flooring, Inc. is currently seeking a skilled candidate to succeed in the role of **Delivery Driver** at their Dane, WI location. This is a full-time, hourly position that reports to the Warehouse Manager with the primary responsibility to safely drive straight truck to deliver appliances and products expeditiously and accurately.

Essential Duties/Responsibilities of the Delivery Driver:

- Records amount of materials or items received or distributed.
- Compiles worksheets or tickets from customer orders.
- Drives material handling equipment to transport stored items from warehouse area to desired location or to pick up items from several locations for shipment.
- Prepares parcels for mailing, UPS or other delivery services. Maintains inventory records.
- Determines condition of vehicle by inspecting vehicle before and after use; logging inspection; reporting requirements.
- Maintains safe vehicle and conditions and protects load by complying with organization policies, procedures, highway rules and regulations.
- Makes deliveries of appliances by driving delivery truck to specific customers and unloading truck.
- Makes safe delivery of product in all weather conditions.
- Provides customer service by listening and resolving customer concerns.
- Collect payment from customers and reconcile the assigned load with receipts and delivery invoice
- Returns empty containers and rejected or unsold merchandise by making appropriate collections from customers.
- Handles product properly and reports damage to warehouse manager and/or warehouse foreman.
- Follow all Safety rules and regulations.
- Clean assigned area as required.
- Other duties as assigned.

Qualifications of the Delivery Driver:

- Ability to lift between 75 and 100 pounds of material unassisted and on a regular basis.
- Basic knowledge and use of hand tools and moving equipment.
- Ability to complete overnight travel to meet delivery requirements.
- Basic math and computer skills.
- Ability to drive material handling equipment (forklift). Will train if necessary.
- Possess a valid driver's license with an acceptable driving record that meets the minimum requirements of the company's insurance provider.

Nonn's Flooring was founded over 30 years ago, and over that time, we've become the largest independent retailer of flooring in Wisconsin. Since then, we've added counter tops, cabinets and appliances to our selection of products, making us the first stop for Wisconsinites looking to create the home interior of their dreams.

Nonn's Flooring, Inc. is an Equal Opportunity/Affirmative Action Employer.

Key Search Words: Warehouse , Appliance, Material Handler, Forklift, Forklift Driver, delivery, deliver driver, driver